



Council
27 February 2024

Title	Report of the Head of Governance – Administrative Matters
Date of meeting	27 February 2024
Report of	Head of Governance
Wards	All
Status	Public
Urgent	No
Appendices	Appendix A – Outside Bodies Appointments Appendix B – Changes to Calendar of Meetings 2024-25 Appendix C – Changes to Committee Appointments
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Summary

This item presents various constitutional and administrative matters for Council’s agreement. Details are as set out in the attached appendices.

Recommendations

1. That Council approve the appointment to Outside Bodies in Appendix A.
2. That Council note the changes to the calendar of meetings 2024/25.
3. That Council note the changes to committee appointments.

1. Reasons for the Recommendations

1.1 As set out in the attached appendices.

2. Alternative Options Considered and Not Recommended

2.1 None in the context of the report.

3. Post Decision Implementation	
3.1	Council decisions will be minuted and implemented through the Head of Governance.
4. Corporate Priorities, Performance and Other Considerations	
	Corporate Plan
4.1	None specifically arising from the report
	Corporate Performance / Outcome Measures
4.2	None specifically arising from the report.
	Sustainability
4.3	None specifically arising from the report.
	Corporate Parenting
4.4	None specifically arising from the report.
	Risk Management
4.5	None specifically arising from the report.
	Insight
4.6	None specifically arising from the report
	Social Value
4.7	N/A
5. Resource Implications (Finance and Value for Money, Procurement, Staffing, IT and Property)	
5.1	There are no specific financial implications from the changes in the appendices. All changes will be funded from the Council's budget.
6. Legal Implications and Constitution References	
6.1	Council Constitution, Article 2A, Terms of Reference of Council, Council has responsibility for "1.11 Agreeing and amending the terms of reference of committees, deciding their composition and making appointments to them."
6.2	Council Constitution, Article 2A, Terms of Reference of Council, Council has responsibility for "1.25 Making appointments and nominations of Members including council companies to outside bodies."
6.3	Council Constitution, Part 3A (Council Procedure Rules), section 4.2.1.13 details that a role of Full Council is to "agree the council calendar meetings include the ordinary meetings of the Council."
7. Consultation	
7.1	None specifically arising from the report.
8. Equalities and Diversity	
8.1	None specifically arising from the report.

9. Background Papers

9.1 None.